



# Rangi Ruru Girls' School

## Information for Parents and Caregivers Instrumental / Vocal / Speech & Drama Lessons in 2020

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Please read this material carefully and retain this sheet for your future reference.

Applications can be made by the parent/caregiver [here](#).

Tuition is offered in the following areas:

<b><u>Instrumental:</u></b>	Violin, Viola, Cello, Double Bass, Harp Flute, Oboe, Clarinet, Bassoon, Saxophone, Recorder Trumpet, Trombone, French Horn, Tuba Guitar - Acoustic, Electric, Bass Drum Kit, Percussion
<b><u>Keyboard:</u></b>	Piano - Classical, 'Pop', and Jazz (including Improvisation on other instruments) Pipe Organ
<b><u>Voice:</u></b>	Voice – all styles, including Classical, Contemporary, Jazz, Musical Theatre
<b><u>Composition:</u></b>	All styles, both instrumental and vocal
<b><u>Aural/Theory Training:</u></b>	Tutoring for both grade and diploma examinations
<b><u>Speech and Drama:</u></b>	Individual and Group tuition is available

### **Note:**

#### **Percussion Lessons**

Percussion lessons are for those interested in learning percussion instruments besides the drum kit. This includes two and four mallet Marimba and Vibraphone (classical or jazz), hand percussion (eg. Congas, Bongos) and all Orchestral Percussion (eg. Timpani, Xylophone, Glockenspiel, Snare drum, Cymbals, Tambourine etc). It is an advantage if students have had some previous tuition on another instrument. Students in these areas could become very valuable members of the orchestra, percussion ensemble, and jazz band.

#### **Jazz Piano and Improvisation**

These lessons are designed for girls who have an interest in learning to improvise, either on the piano or any other instrument. They will be expected to have had previous tuition on their instrument.

#### **Acoustic Guitar**

Acoustic Guitar tuition covers many styles from ancient to modern music. It is very international, ranging from European Renaissance/Classical, Spanish/South American, Blues/Ragtime to Pop/Contemporary songs.

#### **Contemporary Vocals, Year 7 and 8 only**

It is recommended that students in Years 7 and 8 receive lessons in pairs or threes. As these are young voices, it would be of benefit for a more collaborative group approach to lessons where girls can interact with and learn from each other. Individual lessons are still available for Year 7/8 girls if desired.

1. **Tuition Quality.** Whilst the lessons are private by nature, it is the Director of Music's responsibility to monitor and guarantee standards. All tutors are required to complete a report on the students' progress, which will be included in the normal school reporting rounds.
2. **Fees.** For 2020 the fees for lessons are in the range of:

**\$35.00 – \$40.25 for a 30-minute individual lesson**

**\$24.65 – \$28.35 for two students learning together, per 30-minute lesson**

**\$19.30 – \$22.20 for three students learning together, per 30-minute lesson**

For students learning the Harp, there will be a nominal harp cartage fee per lesson. This will be organized by the Harp teacher and will be payable directly to her along with Instrument hire fee.

3. **Charging.** All lessons are charged through the Rangi Gold Sheet. Students sign for their lessons with the tutor as a record of attendance. Failure to notify a tutor or to attend means that such lessons will be charged for. Students are expected to take responsibility for remembering to attend their lessons every week. Parents will be contacted where there are ongoing issues with regards to attendance.
4. **Accounts.** For enquiries with regards to your ITM Account please contact Angela Hirst in the Business Office, phone direct 03 9833 746, email [a.hirst@rangiruru.school.nz](mailto:a.hirst@rangiruru.school.nz).
5. **Lesson Length.** All lessons are 30 minutes in duration unless the teacher has made another arrangement with both the parent / caregiver and the student. Such lessons must have the approval of the Director of Music.
6. **ITM Cards.** All students will be issued with an ITM Card for them to leave class to attend their lessons. Orange cards are used for Music and Blue cards for Speech and Drama. This must always be carried, and the class teacher must sign the card before the student leaves class.
7. **Lesson times** are written on the student's orange/blue cards, posted on studio boards, and emailed/texted to students, and parents in some cases. Students are asked to come to their lessons five minutes before, ready to start at the arranged time. If for any reason the student is unable to attend a lesson, then it is their responsibility to:
  - Contact the tutor at least at least 24 hours before the lesson and arrange another suitable time. **Please ensure that your daughter has their tutor's contact details.**
  - In the event of being not able to get hold of the tutor then please leave a message with the Music Department on 03 9833 735, or send an email to [j.kingsbury@rangiruru.school.nz](mailto:j.kingsbury@rangiruru.school.nz) . It is important to remember that some tutors come into school for only one or two students, so your consideration in this matter would be appreciated.
  - In the event of sickness **please phone the tutor directly before 7.15am**. If you are unable to make direct contact the tutor then please contact the Music Department by phone or email, as above.
  - Provided the tutor has enough notification the missed lesson will not be charged.
8. **Preference of Lesson Times.** Please note that most lessons are held during the school day, and girls will be required to **come out of class for them**. Some tutors may be available for lessons after school – please enquire if you wish to find out more about this option. Tutors will attempt to accommodate students' requests for times, but this cannot always be guaranteed. Where possible lesson times will rotate so that disruption to the same class each week is minimised. Senior students are given preference for lesson times as they are usually accommodated in their study periods and/or lunchtimes.

9. **Group Lessons.** Most music lessons are taken on an individual basis, but are available in a group, on request. To minimise disruption to the classroom teacher, group lessons of three or more students from the same class will be taken either before/after school, or at lunchtimes.
10. **Number of Lessons.** No one student may learn more than **two options from the ITM programme that involves absences from their normal class programme.** In some circumstances this may be able to be negotiated in consultation with the Director of Music and the school tutor if other times are available. If after any of the PDP (Personal Development Plan) interviews with students and parents / caregivers, the Tutor has noted that a student is not coping with their schoolwork then her ITM programme will be reviewed by the Director of Music in consultation with her tutor and parents / guardians.
11. **Extra Lessons.** There should be no more than **one** lesson per week per discipline. If a girl requires a second lesson during the week for any one discipline, then it will be held out of class time (before/after school, lunchtimes, interval).
12. **Music/Books/Incidentals.** All purchases of music, books and incidentals such as reeds for the student by the tutor will be charged to the gold sheet.
13. **Concerns.** If at any time parents / caregivers / students have any concerns over lessons it is important that the individual tutor is contacted or that you air your concerns with the Director of Music.
14. **Whole School Calendar Events.** For whole school/year group calendar events (e.g. athletic sports, swimming sports, camps, trips etc) lessons may be rescheduled if the tutor and student wish to do so, but there is no obligation for either party.
15. **Catching up on Missed Work.** A student leaving a class to attend a lesson is expected to take responsibility for catching up on class work missed, homework required etc. A buddy system where students do this for each other is a valuable system that can also be used if a student is away from school for other reasons. Students must also take responsibility for changing their lesson time with their tutor should they find it conflicts with an assessment / test / trip.
16. **Goal Setting.** As part of a student's goal setting students are encouraged to enter examinations run by providers such as the Royal Schools' of Music or Trinity College. Whilst these are not ideal for all students, they are an excellent way of monitoring development and progress. If a tutor wishes a student to sit an examination the tutor will be in contact with parents/caregivers directly to discuss details and entry requirements/fees.
17. **Termination of Lessons. It is expected that a student will learn for a full year.** If the student or parent/caregiver wishes to terminate tuition at the end of a term, or the end of a year, there is no penalty charge. However, if lessons are discontinued during any term of the year the penalty charge is the lesser of 4 weeks or the number of weeks until the end of the term in which notice is given. **Notice must be given by the parent/caregiver in writing either directly to the tutor or to the Director of Music.**
18. **Hire of Instruments.** The school has a very limited number of instruments available for hire at a cost of either \$40 or \$45 per term, depending on the instrument hired. If there are none available, then arrangements can be made through a number of excellent "hire to buy" schemes. It is expected that hire instruments are available for the **initial year** of tuition only. Students may only hire for more than one year if there is no demand from new students to hire the instrument.
19. **Insurance of Instruments.** Parents must agree to insure all hired instruments to cover damage and theft.
20. **Boarders who are learning Piano.** Boarders may practice on pianos in the music department before and after school - the Music Department is open on school days from 7.30am – 5.30pm. There are pianos available in the Boarding House for practice during evenings and weekends.

21. **Performers' Evenings.** These are run once a term, usually during the last week of the term. They are informal occasions where students gain valuable performance experience in front of a supportive audience. Parents/caregivers will be notified by email approximately one week before the concert if your daughter has been asked to perform at one of these evenings. The dates of these concerts will also be advertised in the Rangī Ruru Calendar and in In Touch.

<b>Rangī ITM Tutors 2020</b>	
Bassoon	Melanie Chua
Cello	Alison Hansen
Clarinet	Jonathan Prior
Composition	Philip Norman
Double Bass	Gerald Oliver
Drum Kit	Andrew Couper
Flute	Margo Askin
French Horn	Antonio Dimitrov
Guitar Acoustic	David Smith
Guitar Bass	Dougal Canard
Guitar Electric	Dougal Canard
Harp	Helen Webby
Jazz Piano/Improvisation	Dougal Canard
Oboe	Susan McKeich
Percussion	Roanna Funcke
Piano – classical and pop	Melanie Chua
Piano – advanced classical	Tim Emerson (visiting tutor)
Pipe Organ	Russell Kent
Saxophone	Lana Law
Speech and Drama	Lynn Williams (Years 11- 13) Hugh Morrison-Thomas (Years 7 – 10)
Recorder	Susan McKeich
Theory of Music	Melanie Chua
Trumpet	Antonio Dimitrov
Trombone and Tuba	Antonio Dimitrov
Violin and Viola	Natalia Lomeiko
Voice – Classical, Music Theatre, Jazz/Contemporary	Helen Charlton
Voice – Contemporary	Natalie Elms

For further information please contact

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 Director of Music  
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